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FOR OFFICE USE ONLY

2025-2026 PARKING APPLICATION – STUDENT (Living OFF Campus)

The purpose of this form is to make application for a parking permit that provides the applicant with permission to park ONE vehicle at a time in a designated parking lot on the Grenfell Campus in accordance with the Memorial University Parking Regulations. Applicants for parking permits must be in good standing, and will only be considered when all past parking fees and penalties have been settled.

Because parking spaces are limited on campus, there is no guarantee of finding an available parking space. Parking permits increase the likelihood of finding an available parking space, because the number of permits issued is limited for those parking lots that require a permit. Limited parking is available without a permit in Lot P4 at no charge.

ANY ERRORS OR OMISSIONS ON THE PARKING APPLICATION WILL RESULT IN CANCELLATION OF THE PARKING PERMIT.

Completed forms can be emailed to gcparking@mun.ca or dropped off at AS280 to be entered in the Lottery Draw.

Mandatory Fields

First Name	Last Name	Student ID Number
		Phone Number
@ mun.ca email address (or preferred email address if you are NOT a Memorial University Student)		

Mandatory Fields (Parking permits can be registered with ONE primary vehicle - any additional vehicles are to be added at time of permit purchase)

	Vehicle Info	Parking lottery results – listing successful student numbers - will be posted outside AS280 and the Bookstore ONLY (no emails). It is the applicants responsibility to check the list. Successful applicants will have three (3) business days from posting of lottery results to pick up application and purchase permit.
Make		
Model		
Colour		
License Plate #		
Province		

Parking Lot

Available Parking Permits will be distributed based on the Parking Permit Student Lottery process for each Parking Lot selected below. **Only those Parking Lots selected below will be entered into the lottery process.**

Lot	Type	Cost	Selection	
City Zone 7	Semester Pass (Fall expires Dec. 31, 2025 Winter expires April 30, 2026)	\$40.00		Subject to availability using a lottery process
P2-T	Semester Pass (Fall expires Dec. 31, 2025 Winter expires April 30, 2026)	\$ 40.00		Subject to availability using a lottery process
P3	Annual Pass (May 1, 2025 – April 30, 2026)	\$ 250.00		Subject to availability using a lottery process
P8	Annual Pass (May 1, 2025 – April 30, 2026)	\$ 2.60		Subject to availability using a lottery process

Parking Permit Student Lottery

- Students must complete a Parking Application form to be considered in the lottery for a Parking Permit.
- Students must select on the Parking Application each Parking Lot they are interested in purchasing a Parking Permit. Only those Parking Lots identified on the Parking Application will be entered into the lottery process.
- All Parking Applications must be submitted to Room AS-280 or scanned to gcparking@mun.ca by 12:00pm on September 18, 2025 for the Fall term and January 15, 2026 for the Winter term (space permitting).**
- The lottery will take place on **September 19, 2025** for the Fall term and **January 16, 2026** for the Winter term (space permitting).
- Parking permits will be distributed using a lottery process based on available parking spaces at the time of the lottery.
- The lottery process will distribute available parking permits in the following sequence of parking lots: City Zone 7, Residence P6 (Semester), Residence P9 (Semester), P2-T (Semester), P3, P8.
- Students do not need to be in attendance during the lottery process. Lottery results will be posted outside **AS280 and the Campus Bookstore**. **Look for your student number.** It will be the student's responsibility to be kept informed of the results of the lottery process.
- Following the lottery, students will have three business days (payment deadline) to pay for the Parking Permit in the Bookstore.
- Payments for a Parking Permit must be made in full by the payment deadline. Partial Payments will not be accepted.
- Parking Permits are subject to HST.
- A further lottery process may be undertaken for all unclaimed Parking Permits following the payment deadline.
- All parking on campus shall comply with the Grenfell Campus Parking Regulations and the Overnight Parking Procedures that are in effect between **November 1st and April 30th annually** to allow for snow removal.

Parking Terms

- All parking must comply with the Memorial University Parking Regulations available in the Parking Office and campus websites.
- Each vehicle not parked in accordance with the Memorial University Parking Regulations is subject to a parking ticket administered by the Province of Newfoundland and Labrador.
- The hanging card must be center of windshield and not placed elsewhere on the driver's dashboard for example "Centre of windshield hanging on rear-view mirror but must be clearly visible to the officer." Basically, nothing else impairing the view such as deodorizers, or decorations impairing the hanging permit.
- (1) Decals – Permits in the form of decals issued for vehicles other than motorcycles, car pool vehicles or multiple vehicles shall be affixed or hung on the inside of the front windshield and located in the top center behind the rearview mirror so as not to interfere with the drivers vision, as approved by the minister.
- (2) Decals when affixed or hung must be clearly visible through the front windshield from outside the vehicle.
- Any errors or omissions on the Parking Application will result in the cancellation of the parking permit.
- The rules governing the Parking Permit Student Lottery process are on the reverse side of this Parking Application.

I agree to the Parking Terms above and shall comply with the Memorial University Parking Regulations.

Signature of Applicant

Date

